



# City of *NAPOLEON*, Ohio

255 West Riverview Avenue • P.O. Box 151  
Napoleon, Ohio 43545-0151  
Phone: (419) 592-4010 • Fax: (419) 599-8393  
Web Page: [www.napoleonohio.com](http://www.napoleonohio.com)

January 29, 2019

FOR IMMEDIATE RELEASE

## Re: Press Release – Temporary Closing of City Services

*Mayor*  
Jason Maassel

*Members of Council*

**PRESIDENT:**  
Joseph Bialorucki

**PRESIDENT PRO-TEM:**  
Daniel Baer

Travis B. Sheaffer  
Jeff Comadoll  
Kenneth Haase  
Jeff Mires  
Lori Siclair

*City Manager*  
Joel L. Mazur

*Finance Director*  
Gregory J. Heath

*Law Director*  
Billy D. Harmon

*Public Works Director*  
Chad E. Lulfs, P.E., P.S.

The City of Napoleon is temporarily closing City facilities and non-essential City services for Wednesday, January 30, 2019 due to the forecasted inclement weather. These services include Administration, Refuse and Recycling Pick Up, Utility Billing, Income Tax, Accounts Payable, Municipal Court, Parks and Recreation, Engineering and Zoning Services. The Administration Building drop box is available for those that have to be out and would like to pay utility bills or deliver income tax information.

It is likely that the City of Napoleon will also close City facilities on Thursday, January 31, 2019 and a notification confirming either way will be released tomorrow afternoon. The reason for this temporary closing is for worker safety and to reduce the chances of incidents during this period of extreme weather. Residents are strongly encouraged to limit the amount of time spent outdoors and driving on the roads. Road and utility crews will still be working. However, the effectiveness of road salt diminishes as temperatures decrease and virtually stops working at about 10 degrees Fahrenheit.

If you are at home or at your place of work, please be cautious when using space heaters and other devices (See the attached public education announcement from the Napoleon Fire and Rescue Department). For any individuals that do not have heat at their home or at their place of business, please contact the City of Napoleon Police Dispatch non-emergency number listed below.

The Parks and Recreation Board Meeting has been cancelled for Wednesday, January 30, 2019. Additionally, any programs scheduled at Napoleon Parks and Recreation Shelter Houses are cancelled.

Stay tuned in to your local media television and radio stations for updates. All non-emergency inquiries may be directed to the City Manager at [jmazur@napoleonohio.com](mailto:jmazur@napoleonohio.com) or to the Police Dispatch non-emergency number at (419) 599-2810.

Joel L. Mazur  
City Manager

# Heating Fire Safety



Follow these heating tips to help maintain a fire-safe home this winter.



## Space Heater

- Keep anything that can burn, such as bedding, clothing and curtains, at least 3 feet away from the heater.
- Make sure the heater has an automatic shut-off, so if it tips over, it shuts off.
- Turn heaters off when you go to bed or leave the room.
- Plug portable heaters directly into outlets and never into an extension cord or power strip.
- Only use portable heaters from a recognized testing laboratory.



## Fireplace

- Keep a glass or metal screen in front of the fireplace to prevent embers or sparks jumping out.
- Do not burn paper in your fireplace.
- Put the fire out **before** you go to sleep or leave your home.
- Put ashes in a metal container with a lid, outside, at least 3 feet from your home.



## Wood Stove

- Make sure your wood stove is 3 feet from anything that can burn.
- Do not burn paper in your wood stove.
- Put the fire out **before** you go to sleep or leave your home.
- Have your chimney inspected and cleaned each year by a professional.



## Furnace

- Have your furnace inspected each year.
- Keep anything that can burn away from the furnace.



## Kerosene Heater

- Only use kerosene heaters from a recognized testing laboratory.
- Make sure the heater has an automatic shut-off, so if it tips over, it shuts off.
- Refuel your **cooled** heater outside.

For more information and free resources, visit [www.usfa.fema.gov/prevention/outreach](http://www.usfa.fema.gov/prevention/outreach).